

Notice to Vacate Premises

In compliance with the Residential Tenancy Agreement please accept this notification of my / our intention to vacate the below property:

Property Address: _____

Tick one:

- 14 days notice (fixed term agreement is due to expire)
- 21 days notice (fixed term agreement has expired)
- I / We will be breaking the fixed term lease agreement and acknowledge that I am responsible to pay rent up until a new suitable tenant is found and all re-letting fees.

Tenants Name: _____

Tenants Name: _____

Phone Number(s): (H) _____ (M) _____

Phone Number(s): (H) _____ (M) _____

Intended Vacate Date: _____

Signature of Tenant: _____

Signature of Tenant: _____

Date: _____

PLEASE NOTE

Within the next few days you will receive a letter from our office outlining your vacating procedures and responsibilities.